**Disabling user Accounts**

**1.** Open the Local Users and Groups MMC Desktop shortcut that you created in

Exercise 8.1 and expand the Local Users and Groups snap-in.

**2.** Open the Users folder. Double-click user PPanek to open her Properties dialog box.

**3.** In the General tab, check the Account Is Disabled box. Click OK.

**4.** Close the Local Users and Groups MMC.

**5.** Log off and attempt to log on as PPanek. This should fail because the account is now disabled.

**6.** Log back on using your user account.

You can also access a user’s properties by highlighting the user, right clicking, and selecting Properties.